



# HELSEBY PARISH COUNCIL

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**4<sup>th</sup> February 2025**

**To: All Members of Helsby Parish Council**

**You are hereby summoned to a meeting of Helsby Parish Council on Monday 10<sup>th</sup> February 2025 at 7.00pm in the Parish Office at Helsby Community Sports Club for transaction of the undermentioned business.**

**The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.**

**Yours sincerely,**

**Claire Jones, Clerk and Responsible Financial Officer**

## **AGENDA**

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments.
2. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Policing Update. To receive an update from the local Police Community Support Officer and to raise any questions related to policing in Helsby.
5. Confirmation of Previous Minutes. To receive and confirm the minutes of the meeting of Helsby Parish Council held on 20<sup>th</sup> January 2025.
6. Clerks' report from the previous meeting not covered elsewhere in the agenda (for information only).
7. Chair's Announcements (for information only).
8. To receive communications from Cheshire West and Chester Council and to consider reports and other matters relating to the principal authority.

9. Minutes of the Parks, Cemetery and Allotments Committee meeting held on 27<sup>th</sup> January 2025 (attached). Cllr. Nicklin will present the draft minutes. Council to note and/or consider the following recommendations:

9.1 To note that contractors have been appointed for the council's Grass and Hedge Cutting contract 2025-28. To approve the attached contract; and

9.2 To note that a contractor has been shortlisted to carry out the cemetery extension layout project. To consider a request to vire an additional £5,000 to the project from the Future Burial Provision earmarked reserve to cover various provisional items, including sandstone edging.

#### 10. Miscellaneous Matters

10.1 To consider a request by Brio Leisure to hold exercise classes at the outdoor gym at Sherwood Court between April and July 2025 and to approve the attached licence in this context.

10.2 To consider the annual renewal of the Council's Association Membership with Helsby Community Association at a cost of £12.00 (payment made under Financial Regulation 5.14 Delegation to the Responsible Financial Officer).

10.3 To consider renewal of the Council's IT support services for 2025 with Cloudy IT at a cost of £226.80 (payment made under Financial Regulation 5.14 Delegation to the Responsible Financial Officer). To consider the annual renewal of the council's Microsoft 365 Business Premium licence at a cost of £217.20 and 8 x Business Basic licences at a cost of £470.40 (payments made under Financial Regulation 5.14 Delegation to the Responsible Financial Officer).

10.4 To consider renewal of the Council's Parish Online membership for 2025 at a cost of £100.00 (payment made under Financial Regulation 5.14 Delegation to the Responsible Financial Officer).

10.5 To provide an update on the Highways Volunteer Scheme.

10.6 To consider gauging local support for a regular rail service between Ellesmere Port and Helsby via Ince and Elton.

#### 11. Councillor surgery update.

#### 12. Burial grant approvals - to receive any new applications.

#### 13. Outside Body Reports - to receive any reports from representative members (for information only).

#### 14. Planning

14.1 To note/consider the council's responses to the following planning applications and any other applications that may be distributed in advance of the meeting:

<b>25/00055/FUL</b>	138 Chester Road Helsby Erection of detached garage, with solar panels <b>Awaiting comments</b>
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<b>24/03823/OUT</b>	Land At Mere's Edge Mere's Edge Helsby
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Outline application for up to 120 dwellings (with access for approval; appearance, landscaping, layout and scale reserved for future approval) residential development (Use Class C3) with new vehicular, pedestrian and cycle access, a new bridge and associated landscaping, engineering and demolition works  
**Awaiting comments**

**24/03465/FUL**

Land At Grid Ref 349152 375819 Mill Rise Helsby  
Two storey dwelling (amended site plan and floor plans)  
**Awaiting comments**

- 14.2 To note the planning notification report (as attached).
- 14.3 To note progress with the 215 affordable homes being built by Onward Homes on Cable Drive (Pavilion Park) and to note the details of how local eligible residents can register their interest in the shared ownership properties.
- 14.4 To receive any member reports – for information only.

#### 15. Financial Matters

- 15.1 Bank Reconciliation for January 2025 – for inspection and approval (as attached).
- 15.2 To approve payments made and note receipts to the end of January (as attached).

#### 16. To note the outstanding actions log.

#### 17. Dates of the next Council meetings

17 <sup>th</sup> February	Environment Committee
10 <sup>th</sup> March	Parish Council meeting

### **Confidential Matters**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

- 18. To receive an update on the future of the guide hut and to consider next steps.