



HELSEBY PARISH COUNCIL

5th December 2024

To: Members of the Environment Committee

You are hereby summoned to attend an Environment Committee meeting of Helsby Parish Council on Wednesday 11th December 2024 at 7pm in the parish office at Helsby Community Sports Club for transaction of the undermentioned business.

The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.

Yours sincerely,

Claire Jones, Clerk and Responsible Financial Officer

AGENDA

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments.
2. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Confirmation of Previous Minutes. To receive and confirm the minutes of the previous meeting held on 30th September 2024.
5. Clerk's report from the previous meeting not covered elsewhere in the agenda (for information only).
6. To discuss the Environment Committee budget for the year 2024/25 and for the forthcoming fiscal year 2025/26 as follows:

Budget Heading Code	Description	Budget 2024/25 £	Budget Spend to Date £	Predicted To 31/03/25 £	Business Plan Budget 2025/26 £
218	Bedding Plants	750	805	805	790
219	Village clock	0	0	0	0
220	Maltby Triangle	210	33	33	220
222	Christmas tree	2757	0	3587	3000
223	Litter/dog/grit bins	400	0	0	400
224	Village awards	0	0	0	200
225	Ho Ho Traffic M'ment	1155	0	2120	2500
226	Average speed cameras	0	0	0	0
227	Bridge lantern lights	1000	753	1000	1000
228	Christmas Illuminations	20000	3800	18000	12000
229	Sherwood Court land	525	1477	1477	550
230	Street furniture/BT boxes	4000	3803	3803	3000
231	War memorial	0	0	0	0
TOTAL		30,797	10,671	30,825	23,660

All figures above exclude VAT.

- i) Budget Code 218 – local nurseries have closed, so costs have generally increased and there are more planters to maintain.
- ii) Budget Code 219 – Clock not working. Allocate any monies for repair?
- iii) Budget Code 220 – Proposed cost for hedge maintenance in 2025/26 is £75.
- iv) Budget Code 222 - Mega contract costs for 2024/2025 = £2,757 plus an additional cost of £830 to relocate the reindeer to Maltby Triangle.
- v) Budget Code 223 - Some grit and dog bins may potentially need to be replaced within the next few years.
- vi) Budget Code 224 – not held in 2024.
- vii) Budget Code 225 – Costs have increased substantially. Blue Arrow will carry out the service for next 3 years at a cost of £2,120 per year.
- viii) Budget Code 226 – Cameras installed. Awaiting invoice. Remove budget code?
- ix) Budget Code 228 – Awaiting invoice from AMR Technical = £7,269 plus additional work = £2,105. Also to pay LITE invoices £3,373 and electricity costs around £800. Possibly some additional costs with AMR Technical in relation to installing new/replacement sockets and time clocks.
- x) Budget Code 229 – Potential cost for hedge maintenance and path edging in 2025/26 is £262.
- xi) Budget Code 230 – Budget largely spent on new Lest We Forget bench and South Ward noticeboard this year. Consider new planters at Denbigh Close? New 'daffodil' bench to come out of next year's budget?
- xii) Also earmarked reserves of £50,000 for average speed cameras (Code 519), £10,000 for Helsby Community Centre maintenance (Code 520) and £5,363 for CIL payments (Code 505).

No resources spent on any additional village maintenance work in 2024/25 as yet (e.g. sign cleaning, hedge cutting). CW&C has requested an online meeting to discuss our application for the volunteer highway scheme which will be arranged shortly (up to £5,000 has been allocated from Cost Code 261: Community Projects).

7. Miscellaneous matters

7.1 To consider the provision of additional planters at Denbigh Close to tackle the school parking issues on the grass verge.

7.2 To consider adopting a Biodiversity Policy (draft attached).

8. To discuss any urgent matters requiring immediate attention – for info only.

9. Date of next meeting – Monday 17th February 2025.

Confidential Matters

10. To consider quotes for the Christmas Light Installation Contract 2025-28 and the Christmas Tree Installation Contract 2025-28 (quotes to follow).

Core members of this committee: Cllrs. Nicklin, Foreman, O'Neill, Branigan and Ellams.

Claire Jones – Parish Clerk - Email: clerk@helsbyparishcouncil.gov.uk Phone: (01928) 726433