



Helsby Parish Council

24th September 2024

To: Members of the Environment Committee

You are hereby summoned to attend an Environment Committee meeting of Helsby Parish Council on Monday 30th September 2024 at 7.00pm in the parish office at Helsby Community Sports Club for transaction of the undermentioned business.

The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.

Yours sincerely,

Claire Jones, Clerk and Responsible Financial Officer

AGENDA

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments.
2. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Confirmation of Previous Minutes. To receive and confirm the minutes of the previous meeting held on 1st July 2024.
5. Clerk's report from the previous meeting not covered elsewhere in the agenda.
6. To note the final budget spend for 2023/24 and to discuss the Environment Committee budget for the year 2024/25:

Budget Code	Description	Budget 2023/24 £	Budget spent 2023/24 £	Budget 2024/25 £	Budget spent to date £	Predicted To 31/03/25 £
218	Bedding Plants	500	868	750	186	750
219	Village clock	0	0	0	0	0
220	Maltby Triangle	200	31	210	0	33
222	Christmas tree	2700	2949	2757	0	3000
223	Litter/dog/grit bins	400	0	400	0	0
224	Village awards	200	0	0	0	0
225	Ho Ho Traffic M'ment	1100	1050	1155	0	1155
226	Average speed cameras	5000	0	0	0	0
227	Bridge lantern lights	1000	742	1000	531	1000
228	Christmas Illuminations	15500	9533	20000	694	18000
229	Sherwood Court land	500	1828	525	1323	1323
230	Street furniture/BT boxes	6000	6300	4000	3549	4000
231	War memorial	0	0	0	0	0
TOTAL		33,100	23,301	30,797	6,283	29,261

Footnotes:

All figures above exclude VAT and are rounded to the nearest £1.

- i) Budget Code 218 – does not include costs for other materials such as compost/fertiliser/bark chippings (this is put under the Parks and General Maintenance budget).
- ii) Budget Code 220 – Cost for hedge work = £33. Work scheduled on 11 November.
- iii) Budget Code 225 – will need quotes this year.
- iv) Budget Code 226 – Cameras installed. Funds now moved into earmarked reserves. Awaiting invoice.
- v) Budget Code 228 – Payment to Npower for last year's electricity costs. Awaiting invoices for new spheres and motifs from LITE (£3,498) and Blachere (£3,082). AMR Technical cost = £7,269 plus additional work = £2,105.
- vi) Budget Code 229 – Remaining £1,000 for Sherwood Court now paid but outstanding painting work on pavilion.
- vii) Budget Code 230 – includes noticeboard and bench. Some labour and material costs for installing the new planters and bench also included here.
- viii) Also earmarked reserves of £50,000 for average speed cameras (Code 519), £10,000 for Helsby Community Centre maintenance (Code 520) and £5,363 for CIL payments (Code 505).

7. Miscellaneous Matters

- 7.1 To note the specification and to consider quotes for the 'Ho Ho Helsby Traffic Management Service Contract 2024 to 2027'.
- 7.2 To consider a specification to seek quotes for the 'Christmas Tree Installation plus Associated Work Contract 2025/28'.

- 7.3 To consider a specification to seek quotes for the 'Festive Light Installation plus Associated Work Contract 2025/28'.
 - 7.4 To report on the meeting held with Ho Ho Helsby on 31st July and to consider the following proposed actions:
 - To add the installation of the Mountain View ginnel lighting to the Christmas lighting contract;
 - To light all illuminations until 11pm this year;
 - To re-locate the reindeer to Maltby Triangle for a trial period; and
 - To arrange for AMR Technical to take the lights from the hoardings on Chester Road and re-use them elsewhere, subject to approval from the relevant developer.
 - 7.5 To note recent correspondence with CW&C in relation to a potential village environmental enhancement project and to consider any areas of priority.
 - 7.6 To note progress with the average speed camera project.
 - 7.7 To note progress with the Sherwood Court landscaping project.
 - 7.8 To provide an update on the provision of some additional benches around the village and to consider any relevant quotes.
 - 7.9 To note progress on the potential placement of a wooden carving in the village (courtesy of Frodsham Tree Solutions).
 - 7.10 To consider correspondence from Rural EV Charging in relation to the installation of public electric vehicle chargers in the village.
 - 7.11 Neighbourhood Plan update.
 - 7.12 Community centre projects update.
 - 7.13 To consider plans for Remembrance Day.
 - 7.14 To consider the provision of winter bedding plants.
 - 7.15 To consider a request to relocate two planters to Maltby Triangle and the grassed area on Chester Road in front of the parish field.
8. To note that the Climate Change Working Group will not meet again until further notice.
9. Urgent Matters (for information only).
10. Date of the next meeting – 11th December 2024.

Core members of this committee are: Cllrs. O'Neill, Nicklin, Foreman, Branigan and Ellams.

Claire Jones – Parish Clerk

Email: clerk@helsbyparishcouncil.gov.uk Phone: (01928) 726433